

# SUIDERSTRAND FIRE EVACUATION PROCEDURES:

Last updated: 20 December 2023

<p><b>1) ON GETTING THE EVACUATION CALL:</b></p> <p>a) <b>Respond immediately</b></p> <p>b) Assemble all family members</p> <p>c) Secure your animals ready for evacuation in carriers/on leashes.</p> <p>d) Collect your “grab/go bag” of essential items (see below)</p> <p>e) Disconnect &amp; remove gas bottle if time allows</p> <p>f) Switch main power off at Mains Board</p> <p>g) Remove any ammunition from premises(if applicable)</p>			
<p><b>2) MOVE WITH CAUTION TO ASSEMBLY POINTS (See Map)</b></p> <p>a) Move to the Ablution facilities at the Parking area;</p> <p>b) If this becomes unsafe further instructions will be given regarding safe assembly;</p> <p>c) If we need to evacuate Suiderstrand and the Agulhas road is closed then we will evacuate through the Park, guided by a Park official.</p> <p>d) It is imperative that everybody meets at this assembly point. This will ensure that if we need to evacuate, we can assist the people who need help.</p>			
<p><b>3) COMMUNICATE YOUR POSITION TO THE COMMUNICATION OFFICER</b></p>			
<p><b>RESPONSIBLE PEOPLE AND DUTIES</b></p>			
1.	Fire Marshall	Schalk van der Merwe	Until Fire Chief arrives
2.	Communication Officer	Tina du Plessis / Elma von Plaster / Johan Mc Donald	Between fire department, fire team in veld and residence at assembly point
3.	Attendance Register	Tina du Plessis / Elma von Plaster / Johan Mc Donald	Plus determine who needs help or assistance
4.	Pet animals	All occupants	When away, arrange with someone to take responsibility and ensure they have access
5.	First Aid	Elna Fouche / Tina du Plessis	
6.	Evacuation Team	Ross Kettles/ Johan Hickman	
7.	Opening of all gates	Park Ranger	Applicable when we need to evacuate through the Park. Bradley Koopman 0714060817
8.	Fire Team	Derik Duvenhage/ Elma von Plaster/ Ewald Swart/ Geoff Nichols/ Johan Mc Donald/ Louis Lourens/ Ross Kettles/ Schalk van der Merwe/ Stevie van der Spuy/ Theo Fourie/ Tina du Plessis	Depends on availability on day of Fire See contact details below
9.	Traffic co-ordination	Tina du Plessis / Elma von Plaster / Johan Mc Donald	As and when required

**REMEMBER TO TAKE WITH YOU:**

Maintain a "Grab Bag" or box ready to go with the following inside or nearby. It should be packable within no more than 30 seconds.

**a) Important documents**

- Transfer and registration documents
- ID documents and passports

**b) Laptop and/or external hard drive****c) Medication****d) Money, bank and credit cards****If you have enough time:****d) disconnect and remove gas bottles from premises****e) turn off the mains electricity switch**

**NB: DO NOT WASTE TIME COLLECTING OTHER MATERIAL POSSESSIONS**

**NB: DO NOT FORGET YOUR ANIMALS**

**EMERGENCY TELEPHONE NUMBERS**

<b>Fire Station:</b>	10177 028 425 1690/1
<b>Disaster Management Centre</b>	076 604 8183
<b>"Suiderstrand-SOS" WhatsApp Group</b>	Contact Johan Hickman if you want to be added to this group
<b>SAPS</b>	028 435 6440 / 082 522 2568
<b>G.O. Fire Protection Assoc.</b> <ul style="list-style-type: none"><li>• Louise Wessels</li></ul>	083 327 0477
<b>Ambulance</b>	028 425 1157 or 10177
<b>Doctors</b> <ul style="list-style-type: none"><li>• Dr Venter</li><li>• Dr Fourie</li></ul>	028 435 7654 / 081 042 2652 028 435 7130 / 082 775 1575
<b>NSRI:</b> <ul style="list-style-type: none"><li>• Danie</li></ul>	028 435 7777 079 287 0526
<b>Animal Anti Cruelty</b>	082 712 8331

**“Brandwaentjie Group”**

Derik Duvenhage	0829037047
Elma von Plaster	0829671707
Ewald Swart	0825854845
Geoff Nichols	0836283945
Johan Mc Donald	0715678743
Louis Lourens	0828531758
Ross Kettles	0796958372
Schalk van der Merwe	0824607500
Stevie van der Spuy	0647531097
Theo Fourie	0836506421
Tina du Plessis	0842223300

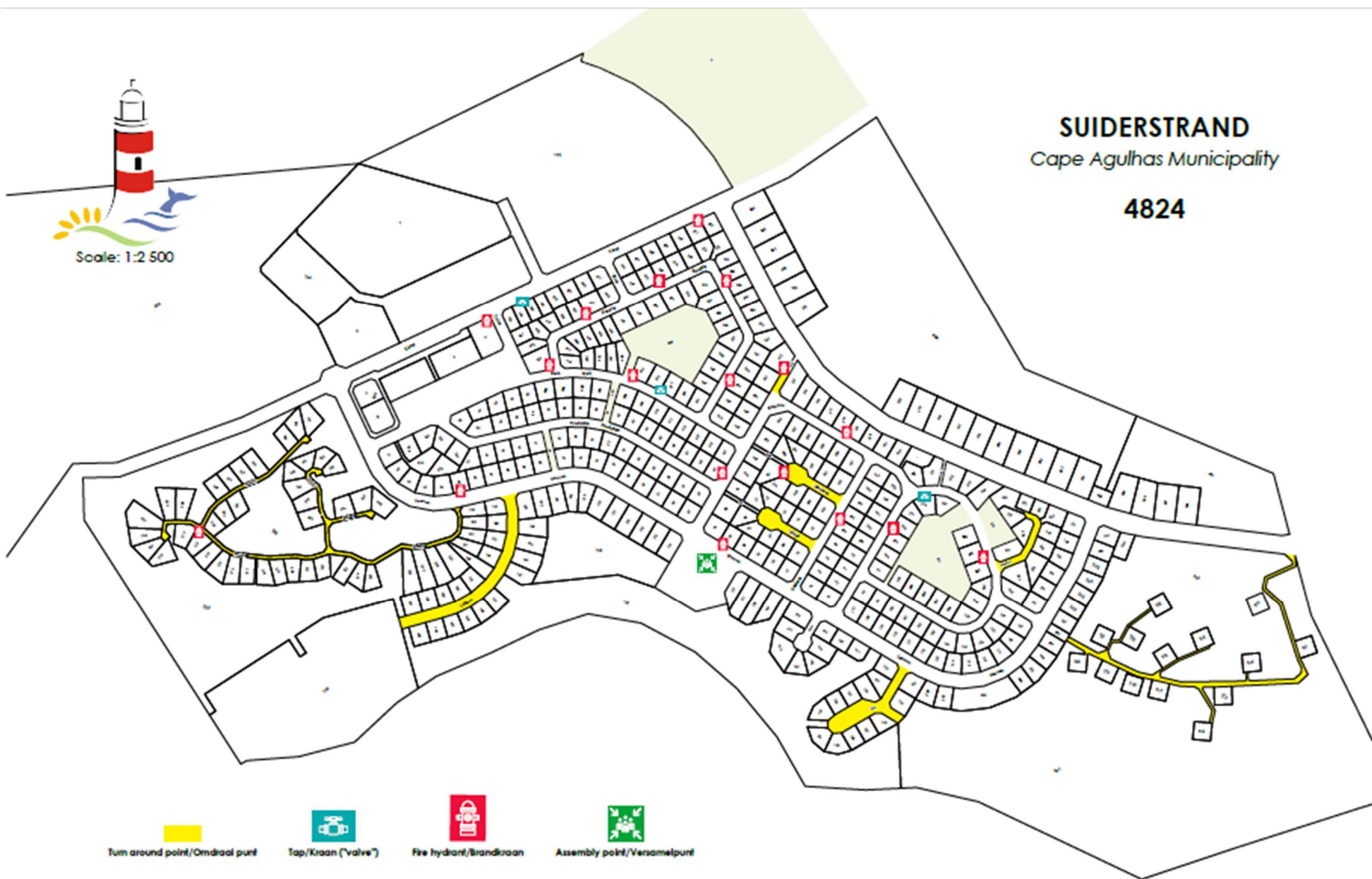
**Key Assembly point:** See Map on next page



# SUIDERSTRAND

Cape Agulhas Municipality

4824



 Turn around point/Omdraai punt

 Tap/Kraan ("valve")

 Fire hydrant/Brandisoan

 Assembly point/Versamelpunt