

MINUTES OF FOUNDERS MEETING FOR THE SCCFPA HELD ON 07 SEPTEMBER 2023 AT 11 VLEILAN – SUIDERSTRAND

TIME: 18:00



NO.	ITEM	DISCUSSION	RESPONSIBLE PERSON	DATE
1.	OPENING & WELCOMING	Schalk van der Merwe welcomes the 25 Founding Members to the first Founders Meeting to nominate and select a committee for the SCCFPA (Brandwaentjie - BW) (Fire Fighting Trailer, Community and Conservation management of Suiderstrand.		
2.	PRESENT	Schalk van der Merwe (SvdM) as interim Chair Manon Mc Donald (MMc) Rin Van Den Hoek (RV) Wim Van Den Hoek (WV) Derik Snyman (DSny) Pauline Moore (PM) John Moore (JM) Anita Joubert Bagshaw (AB) Johan R Pienaar (JP) Linda Steyn (LS) Klaas Steyn (KS) Gawie Du Toit (GDT) Ewald Swart (ES) Louis Lourens (LL) Pierre Massyn (PM) Tish Massyn (TM) Elma Van Plaster (EvP) Johan Hickman (JH) Tina Du Plessis (TdP) Jaco Van Zyl (JvZ) Stevie Van Der Spuy (SvdS) Danie Schutte (DS) Rawland Daniel (RD) Dirk Jordaan (DJ) Betty Labuschagne Phil Fenwick (PF) Sam Beeslaar (SB) Geoff Nichols (GM) Alpha Schutte (AS)		
3.	APOLOGIES	Derek Duvenhage (DD) Ross Kettles (RK) Theo Fourie (TF)		
3.1	ABSENT	None		

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4.	APPROVAL OF CONSTITUTION OF THE SCCFPA	Proposed – Jaco Van Zyl Seconded – Geoff Nichols and Anita Joubert Bagshaw		
5.	ELECTION OF SCCFPA COMMITTEE	<p>SvdM informs that 12 nominations were received for committee members and recommends that the 5 members that forms the committee as per the constitution be elected and the 7 remaining nominees remain as ordinary members for the 3-month interim period.</p> <p>The 12 nominees are: -</p> <ol style="list-style-type: none"> 1. Schalk van der Merwe (not available) 2. Manon Mc Donald 3. Linda Steyn 4. Klaas Steyn 5. Gawie Du Toit 6. Tina Du Plessis 7. Jaco Van Zyl (not available) 8. Stevie van der Spuy 9. Danie Schutte 10. Geoff Nichols 11. Ross Kettles (not available) 12. Derek Duvenhage <p>SvdM explains that he and JvZ are not available for the 5 key positions. DS asks him to reconsider as this project has been created due to his driving force. JH is in agreement. GdT states that SvdM will have a assistance.</p> <p>The 5 positions are: -</p> <p>Chair - Schalk van der Merwe Vice Chair - Manon Mc Donald Treasurer - Tina Du Plessis Secretary - Geoff Nichols Vice Secretary - Gawie Du Toit</p> <p>Ordinary Committee members are: -</p> <p>Linda Steyn Klaas Steyn Jaco Van Zyl Stevie van der Spuy Danie Schutte Ross Kettels Derek Duvenhage</p>	ALL	

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6	GENERAL DISCUSSIONS			
6.1	MEMBERSHIP FEES	<p>SvdM considers all membership fees as paid up for the year of all the members who contributed towards the purchasing and fitting of the BW. He suggests a minimum amount of R150 per annum however the Treasurer (TdP) will draw up a Financial Plan to determine what the correct amount should be however in the interim the R150 will stand.</p> <p>Proposed – Klaas Steyn Seconded – Gawie Du Toit</p>	ALL	
6.2	BANK ACCOUNT	<p>SvdM explains that presently all money donated to the BW is in his personal account and requests that the committee open a bank account as soon as possible in the name of the Committee.</p> <p>Bank suggestions are Nedbank, FNB, Capitec and Standard Bank. TdP will present recommendations.</p>		
6.3	SIGNING POWERS	<p>SvdM is of the opinion that on all financial transactions there must be a minimum of 2 signatures for approval. It was recommended that the Chair and Treasurer to sign and in the event that one of the recommended two is not available, the Vice Chair will sign.</p> <p>Proposed – Klaas Steyn Seconded – Tina Du Plessis</p>		
6.4	DEBIT ORDERS OR SCHEDULED PAYMENTS	TdP will investigate and reports back to committee.		
6.5	LICENCE AND REGISTRATION OF BW	SvdM informed that the Licensing & Registration of the BA must be carried over into the name of the committee.		
6.6	COMMUNICATION	Committee agrees on a quarterly news letter to be distributed via WhatsApp and social media (Face Book)		

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6.7	CONSERVATION OPPURTUNITIES	<p>SvdM if there are any additional suggestions to the Conservation Plan from members.</p> <p>PM suggests that estate agents be given a copy of the committee's constitution as well as the Fire Plan, Conservation Plan and all other relevant information to new comers to Suiderstrand (SS).</p> <p>KS recommends that a Dark Sky Community be promoted especially to the new residents in Suiderstrand.</p>		
6.8	WEBPAGE	<p>Sam Beeslaar has a webpage called www.Suiderstrand.co.za and has offered advertising space FOC on his page.</p> <p>SvdM recommends that the committee's constitution and various plans as well as the membership fee be advertised on SB's webpage.</p> <p>The entire committee sincerely thanks SB for his generosity and commitment to Suiderstrand and the BW Committee.</p>		
6.9	ESCAPE PLAN	<p>SvdM informs that the Escape Plan (EP) is displayed on the BW and that he will be having discussions with SANPARKS to revise the EP to allow for a route through the National Park to safety.</p> <p>JH indicates that the SOS Group also has an EP however this will be superseded by the BW Committee EP.</p>		
6.10	FIRE HYDRANTS	<p>CAM have approved the handing over the SS fire hydrants to the BWC however this can only be done once CAM have serviced the hydrants. This has not been done due to lack of staff and budget.</p> <p>CAM is in the process of employing a contractor to maintain the hydrants and prep them for handover to the committee.</p> <p>DJ asks whether CAM will be willing to install additional hydrants. SvdM informs that the SCM process is complete and additional</p>		

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		<p>hydrants will be installed in the “old” part as well as in the new development and a few other places.</p> <p>The BW has a 1000ℓ water tank and during the previous fire the tanks was only filled twice and 3000ℓ water was delivered.</p>		
7.	SUGGESTIONS			
7.1	PLOT CLEARING	<p>KS informs the committee that CAM’s current policy for Plot Clearing instructs that plots must be cleared of natural vegetation and that the alien vegetation must remain however CAM is busy with a new policy that removes alien vegetation and leaves natural vegetation however the policy must serve before Council for approval. KS does not think it will be presented this month and requests if a moratorium can be placed on the current policy via a lawyer for the BWC. DS says it’s a costly affair.</p>		
7.2	BEAUTIFICATION PROGRAM	<p>AB suggests a SS Beautification Program.</p> <ol style="list-style-type: none"> 1. Security 2. Environmental 3. Community <p>If the community could step and do their bit to enhance our area.</p>		
8.	CLOSURE	<p>The meeting participants congratulated SvdM on the huge success of the evening’s procedures and KS and all present sincerely thanked SvdM for his hard and dedicated work and time that he has so generously given to the project. Much appreciated.</p> <p>SvdM heartedly thanks each and every one who attended the meeting.</p> <p>A special word of thanks to Elma and Tina who endured all SvdM ideas and plans.</p> <p>Also, a special thanks to Danie for the venue and Alpha for the snacks and drinks.</p>		
9.	NEXT MEETING	<p>Date: - 09 September 2023</p> <p>Time: - 15:00</p>		

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		Venue: - 9 Uitkyk Street		
10.	MEETING ADJOURNED	20:30		

CONFIRMATION OF MINUTES**CHAIR PERSON: SCHALK VAN DER MERWE****MINUTES PREPARED BY:****M Mc DONALD**

 SIGNATURE

 DATE

 SIGNATURE