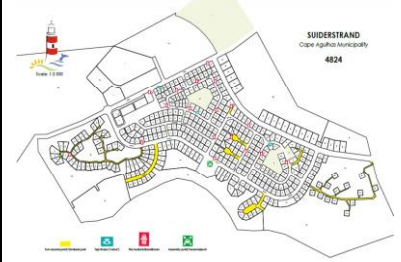


MINUTES FOR THE SCCFPA COMMITTEE
HELD ON: 03 OCTOBER 2023
TIME: 18:00
VENUE: 9 UITKYK STREET – SUIDERSTRAND



NO.	ITEM	DISCUSSION	RESPONSIBLE PERSON	DATE
1.	OPENING & WELCOMING BY CHAIRPERSON	All were welcomed to the SCCFPA (the “Association”) meeting.	SvdM	ASAP
2.	PRESENT	Schalk Van Der Merve (SvdM) Manon Mc Donald (McD) Tina Du Plessis (TdP) Geoff Nichols (GN) Linda Steyn (LS) Klaas Steyn (KS) Danie Schutte (DS) Gawie Du Toit (GdT) Derik Duvenhage (DD)		
3.	APOLOGIES	Jaco Van Zyl (JvZ) Stevie van der Spuy (SvdS) Ross Kettles (RK) – resigns as Committee member.		
3.1	ABSENT	None		
4.	APPROVAL OF MINUTES DATED 08/09/2023	- Proposed: Geoff Nichols - Seconded: Klaas Steyn		
5.	MATTERS ARISING FROM PREVIOUS MINUTES			
5.1	Nomination of the New Chair	SvdM to discuss at end of the meeting.		
5.2	CAM Meeting	Meeting planned for 05 Oct @ 11:00, agenda for meeting has been approved by the Association. SvdM nominates McD, KS and LS to meet with CAM and introduce the Association	McD KS and LS	
5.3	Marketing	KS has written a formidable 1 pager; Association has made some recommendations and KS will edit and send	KS McD	

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		<p>out for comments on WhatsApp group by Wednesday 4/10 till 18:00.</p> <p>SvdM asks MMC and KS to do a write up (a 1 pager) for the Association</p>		
5.4	Non-Profit Organisation	<p>Danie explains the difference between using the acronym NPO to a non-profit organisation (small letters only). We do not have to register with we just use uncapitalised letters. Association agrees and accepts.</p> <p>DS is asked by SvdM to translate the Constitution into Afrikaans. GdT suggests Google Translate</p> <p>DS also to update the Constitution to incorporate PoPI Act.</p> <p>The Association's Constitution (paragraph 3) states that it is a Non-Profit Organisation and MMc, JvZ are of the opinion that the Association cannot make a statement as such without being registered. Matter to be investigated. SvdM is in agreement.</p>	<p>DS</p> <p>06 Nov 2023</p> <p>06 Nov 2023</p>	
5.5	Alien Vegetation	GN and SvdM to make a fixed monthly appointment for clearing of Alien Vegetation.	SvdM GN	
5.6	Estate Agents	<p>Committee suggests that the 1page Info Brochure be discussed with Stevie Van Der Spuy as he is the resident agent.</p> <p>Estate Agents to be educated on the unique vegetation to Suiderstrand ito new house/plot owners. Also request to have old and damaged signage removed from plots.</p>		
5.7	Plot Clearing	<p>DD indicates he will contact Louise Wessels on the Ass behalf instead of SvdM</p> <p>Currently there is a moratorium on the Plot Clearing By-Law while the By-Law is undergoing a revision. KS requests that CAM be contacted in order for Suiderstrand Association can provide input to the revision. Provide guidance and assistance.</p>	SvdM DD	
5.8	Evacuation Plan (EP)	The EP is almost complete. Plan needs to be made public for comments.	SvdM	

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5.9	Suiderstrand.co.za	SvdM has sent the link to the website where the Association's information is. All are asked to click on the link and to give comment if any.	ALL	
6.	NEW MATTERS ARISING			
6.1	Gathering Membership	<p>There is a strong need to generate interest in the Association and to encourage membership. With KS and LS the 1 pager will hopefully encourage residents to join at R150 per year. Considering a door-to-door campaign in December 2023. (Or any other suggestions really)</p> <p>We need to stress what is beneficial and helpful to out of towners residents/home owners to join.</p> <p>KS asks DS to check the membership form to comply with PoPI Act.</p>	ALL	06 Nov 2023
6.2	FaceBook	GdT has kindly offered to set up a FB page to advertise and promulgate the SCCFPA or the Suiderstrand Association.	GdT	
6.3	Article 6 of the Constitution	<p>DS informs that according to the Constitution and in line with Article 6, a Fire Officer for the Association must be elected. Committee recommends that SvdM be elected and all in favour. A Fire Prevention Committee must be elected and the Constitution states at least 5 Committee members must be elected to the Fire Prevention Committee however currently there are 11 Volunteers and all should be elected to the Committee.</p> <p>DS proposes that SvdM be elected and GN seconds. At least 5 volunteer members must form part of the committee. Members are: -</p> <ol style="list-style-type: none"> 1 Ewald 2 Louis 3 Stevie 4 Geoff 5 Ross 6 Theo 7 Schalk 8 Derik 	DS SvdM	

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		<p>9 Tina 10 Elma 11 Johan</p>		
6.4	Risk Assessment Plan	<p>KS asks about the Fire Risk Assessment Plan. The SIV/SRA have driven the Plot Clearing initiative as a Fire Danger / Damage Control and McD confirms that is so. It is agreed that CAM must do the Assessment as well as the Fire Breaks in SS.</p> <p>CAM must have a reason for plot clearing indiscriminately and DD says he will contact Louise Wessels to get some progress.</p> <p>SvdM will set up a meeting with Bradley from SANParks to discuss further.</p> <p>It was determined that the SIV/SRA have instigated the Clearing of Plots as a Fire Hazard or Building Hazard. CAM had confirmed its due to crime. McD as Secretary will discuss this with SIV/SRA and present it at the next meeting 10 Oct. SvdM will talk to SANParks (Bradley)</p>	<p>KS LS DD SvdM</p>	
6.5	Ward Committee Meetings	<p>As the Association we would like to have a copy of the Ward Committee meeting minutes. McD will request. McD has also been invited to the Ward Comm on 11 Oct to do the same introduction as what was did today with CAM. (Jumping the gun)</p>	McD	
6.6	Pest Control / Poison	<p>Before residents' resort to poisoning pests to remove them, they should be made aware of the adverse effect it has on raptors (e.g. Owls, Kites, Kestrels & Harriers) and other animals (e.g. Genets, Mongoose and domestic dogs and cats) and rather seek out alternative methods. LS has printed out some excellent signage that the Association could possibly consider to send to residents explaining the Do's and Don'ts as well as SvdM and TdP have humane mouse/rodent traps that anyone can ask to use.</p>	<p>LS KS ALL</p>	
6.7	Suidertstrand Logo	<p>DS suggests the creation of our own Logo in terms of SS signage, perhaps new road signs, street name signs etc. KS suggests</p>	DS	

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		<p>using animals, birds or plants associated with Suiderstrand.</p> <p>DS will also chat to SvdS regarding the proposed new entrance wall sign and to discuss with various stakeholders.</p>		
6.8 referring to 5.1	Chair Person for the SCCFPA	Schalk has now formally resigned, Derik Duvenhage has also indicated he cannot be Chair and unanimously Gawie Du Toit is elected as Chair Person, McD remains as Deputy however the Vice Secretary position is now vacant so we will not be a quorum when voting, the Comm needs to elect a new Vice Secretary soonest.		
6.9				
7.	FINANCIAL MATTERS			
7.1	Bank Account	<p>The Brandwaentjie must be registered in the Association's name and TdP and McD are busy with the process. License fee will have to be paid as well as Road Worthiness. TdP to be Proxy and McD to be Representative.</p> <p>ABSA Bank has given the best deal and the committee accepts.</p>		
7.2				
8.	MEETING ADJOURNED	Meeting adjourns at 20:05		
9.	NEXT MEETING	<p>Date: - 06 November 2023 (Monday)</p> <p>Time: - 18:00</p> <p>Venue: - 9 Uitkyk Street</p>		

CONFIRMATION OF MINUTES**CHAIR PERSON: SCHALK VAN DER MERWE****MINUTES PREPARED BY:****M Mc DONALD & G NICHOLS**_____
SIGNATURE_____
DATE_____
SIGNATURE