



## MINUTES OF THE SCCFPA COMMITTEE MEETING

Held on: 21 January 2026 Time: 17:00 Venue: Erf 405 Mark Avenue, Suiderstrand

NO	ITEM	DISCUSSION/ACTION	RESP
1.	Welcoming	The chairperson welcomed all present.	Joe
2.	Attendance	Joe Sinovich (Chairperson). Matilda Bester (Vice Chairperson). Jacqueline Viljoen (Treasurer). Heidi Sinovich (Secretary). Tania Botes. Willem Nel.	
3.	Apologies	Neil Prinsloo (Brandwaentjie Representative).	
	Committee Confirmation	New committee voted in at the AGM confirmed.	All
4.	Mandate Confirmation	The new committee confirmed the mandate provided by the Constitution (Constitution Objectives).	All
5.	Constitution Amendment	The Constitution must be amended as directed by the AGM and the amended constitution must be promulgated.	Joe
6.	Fire Protection	<u>Satellite Fire Station</u> . Discuss with the Brandwaentjie group and follow up with ODM and CAM.  <u>Brandwaentjie:</u> <ul style="list-style-type: none"> <li>• Joe will attend the next Brandwaentjie meeting.</li> <li>• Discuss the storage of the brandwaentjie with the brandwaentjie group and CAM.</li> <li>• Investigate the BlueBay Shed as an option for the brandwaentjie storage.</li> <li>• Brandwaentjie representative should attend the committee meetings.</li> </ul>	Joe  Joe
6.	Conservation	<u>Park Forum</u> . We have representation at the Park Forum and will receive updates and feedback.  <u>Conservation Forums</u> . We will maintain good relations with other conservation forums and assist them within the boundaries of our mandate.  <u>Warning Signs:</u> <ul style="list-style-type: none"> <li>• The community has voted for an appropriate template for the wild life warning signs and they have been approved by CAM.</li> <li>• The new warning signs will replace the old signs.</li> <li>• The community will get a final vote on whether the signs should be manufactured and erected.</li> </ul>	Matilda  Matilda  Heidi & Matilda
7.	Community	<u>Street Name Boards</u> . The street name boards have been completed and are in the process of being erected. Great appreciation to the previous committee and members of the community that were involved in planning, funding, manufacturing and erecting the street name boards.  <u>Register of Members</u> . The amendment the Constitution directs that a register of members (paid up and not paid up) should be kept.	Matilda



		<ul style="list-style-type: none"> <li>• The spreadsheet must be updated.</li> <li>• Completed membership application forms must be checked against the spreadsheet.</li> <li>• If necessary e-mails should be sent to members in order to update their information.</li> </ul> <p><u>Objection to Additional Electricity Connection Fees.</u> Matter to be discussed with CAM, Danie Schutte and Pierre Massyn.</p> <p><u>Objection Short Term Renting of Rooms.</u> Matter will be discussed with CAM and Danie Schutte.</p> <p><u>R 319 Name.</u> A name for the R319 was chosen by a vote of the community. The CAM process to name the R319 is in progress.</p> <p><u>Indigenous Garden and Pond.</u> Garden at entrance to Suiderstrand can be done. No pond due to water access. Ask Geoff to advise and perhaps guide with layout.</p> <p><u>Erosion at Pebble Beach.</u> Approach an environmental expert on solutions and enquire about the upkeep and maintenance of benches.</p>	<p>Joe &amp; Jacqueline</p> <p>Joe</p> <p>Joe</p> <p>Matilda</p> <p>Matilda</p> <p>Heidi</p>
8.	Finance	<p>Bank account access authority done at bank. Awaiting completion.</p> <p>Joe and Danie to transfer Danie's authority to Joe.</p> <p>SARS registration enquiries to be made.</p>	<p>Jacqueline</p> <p>Joe</p> <p>Tania</p>
9.	Communication and Marketing	<p><u>Website.</u> Investigate who owns the website and how is it updated.</p> <p><u>Newsletters.</u> Newsletters to be promulgated quarterly.</p>	<p>Joe</p> <p>Matilda &amp; Heidi</p>
10.	Next Meeting	4/2/26 at 19 Mark Avenue, Suiderstrand	All

CONFIRMATION OF MINUTES

Chairperson: Joe Sinovich

MINUTES PREPARED BY:

Secretary: Heidi Sinovich

*J.E. Sinovich*

SIGNATURE

04 February 2026

DATE

*H.H. Sinovich*

SIGNATURE